

Rubric

Description	Points	Your Score
The specified page setup was used when creating the submitted document.	15	
The student's name, date completed and class period or block appears in the specified location in the submitted document.	5	
The student utilized the appropriate keyboarding technique to enter the text into the document.	40	
The text in the document accurately reflects the text prompt provided.	40	
Total Points	100	

Comments: