

Memo Writing

Directions:

For this *Activity*, act as if you are a president of a company embracing the multicultural workplace. Write a memo to your employees discussing the need for tolerance of all cultures in the business environment.

1. Your memo should include the following:
 - Explanation of how employee cultures and customs are a vital part of a multicultural workplace
 - Example of two or three methods in which the company is going to embrace the employee's cultures and customs