

When AND Where

TO MENTION YOUR **Industry Certification**



Your Cover Letter

Describe the knowledge and skills you acquired by becoming certified.



Your Résumé

List the most applicable skills the certification verifies, such as the industry standards.



Job Interviews

Explain why your proven skillset is an asset to the organization and tell the interviewer(s) why it's a great idea to hire certified applicants.



Meetings with Supervisors

Tell your supervisor how earning an industry certification makes you a more qualified and effective employee by demonstrating interest in and commitment to the field.



Annual Reviews

Use your industry certification as a talking point when seeking promotions or pay raises.



Conversations with Coworkers

Inform your peers about the benefits of earning an industry certification and the role it plays in career success.



Leadership Positions

Utilize your industry certification to secure leadership roles in your organization, community or career field.



Online CTE Curriculum, Instructional Materials & Certification Testing

www.icevonline.com/hirecertified